



## SEVENTH MEETING OF THE PACIFIC METEOROLOGICAL COUNCIL (PMC-7)

*"AT THE FRONTLINE OF WEATHER, CLIMATE, WATER, AND OCEAN ACTION IN THE PACIFIC"*

## SEVENTH MEETING OF THE PACIFIC METEOROLOGICAL COUNCIL (PMC-7)

*"At the Frontline of Weather, Climate, Water, and Ocean Action in the Pacific"*

17-19 September 2024, Warwick Le Lagon-Vanuatu Resort, Port Vila, Vanuatu

---

### Agenda Item 8.1 – Progress and update on the Weather Ready Pacific Program

#### Purpose:

- To provide the Council with an Update of activities since PMC-6
- Provide an update of the financial commitments to WRP
- Discuss the high-level activities for the WRP Inception Phase
- To seeks the Councils, advise of the PMC and WRP mandates on non-meteorological natural hazards

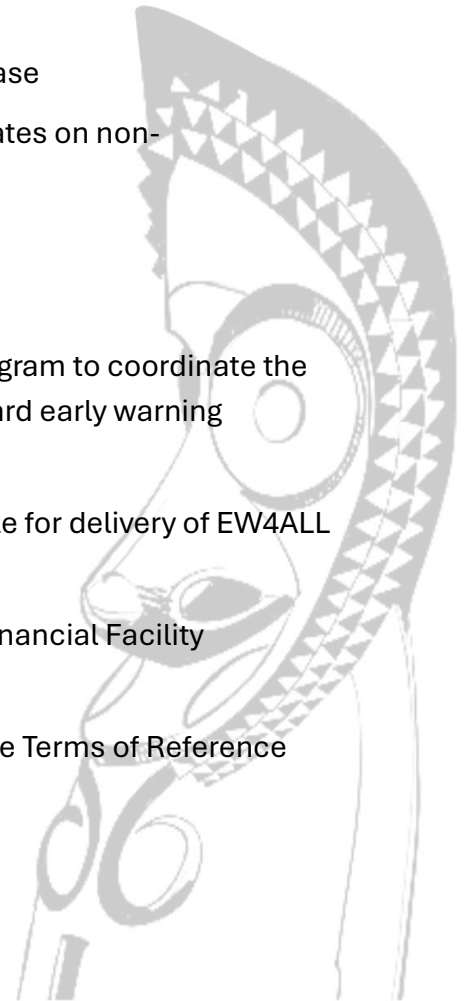
#### Background:

**Decision of PMC-6** - Weather Ready Pacific established as a program to coordinate the wider implementation of people-centered end-to-end multi-hazard early warning systems for all Pacific Island countries and territories.

**PMMM-3** – Acknowledge Weather Ready Pacific as the Key vehicle for delivery of EW4ALL initiative in the Pacific

**Decision of PMC6.1** – Weather Ready Pacific Governance and Financial Facility Approved.

**Decision of PMC6.1** – Weather Ready Pacific Steering Committee Terms of Reference approved





## SEVENTH MEETING OF THE PACIFIC METEOROLOGICAL COUNCIL (PMC-7)

*"AT THE FRONTLINE OF WEATHER, CLIMATE, WATER, AND OCEAN ACTION IN THE PACIFIC"*

### Funding commitments to WRP:

The following are the current commitments to WRP as of 31 August 2024.

1. **AUD30M** – Government of Australia (March 2023)
2. **NZD20M** – Government of New Zealand (January 2024)
3. **BP300K** – UKMET (Wiser Program) (Funding completed June 2024)

### Other commitments

4. **RTC/RIC** – Government of Japan (to be completed in 2027)
5. **GEDSI Consultant** for 1 Year – UNDRR (December 2024-25)

### Progress since Pacific Meteorological Council-6

Date	Activity
29 Sep 2023	PMC6.1 Approves WRP Governance and Financial Facility and approves WRP Steering Committee TOR
Dec 2023	DFAT Grant Agreement with SPREP for setup of WRP PMU
30/11-13/12/23	Weather Ready Pacific featured at COP28 in UAE
Jan 2024	New Zealand announces NZD20M commitment to WRP
Feb 2024	3 Samoan Forecasters deployed for BIP-M in Melbourne
Feb 2024	SPREP advertises for WRP Manager, Admin Officer and FM
10-14 Jun 24	Integrated Forecast Workshop, Port Vila, Vanuatu
18 Jun 2024	WRP Programme Manager Recruited
24-25 Jun 24	First WRP Consultation Planning, Melbourne, Australia
17-19 Jul 24	WRP Assist Tonga with initial EW4ALL Consultations
30/7-02/8/24	WRP Assist 22 <sup>nd</sup> TC Committee/SWFP-SP, Brisbane, Australia
19 Aug 2024	WRP Admin and Finance Officer Recruited
26 Aug 2024	Commission of WRP Tonga Radar by UNSG
29 Aug 2024	WRP Partnership Agreement SPREP/MFAT signed
20 Sep 2024	First WRP Steering Committee



SEVENTH MEETING OF THE PACIFIC METEOROLOGICAL COUNCIL (PMC-7)

*"AT THE FRONTLINE OF WEATHER, CLIMATE, WATER, AND OCEAN ACTION IN THE PACIFIC"*

**Weather Ready Pacific Inception phase high level activities**

No	Activity
<b>Key Result Area 1 – Management and Coordination</b>	
1	WRP/EW4ALL Alignment and Prepare Program of Work for Phase 1 and overall WRP and prepare Implementation plan V2 including developing Risk Framework and Results Framework for M&E
2	Environment and Social Safeguards Strategy for WRP
3	Communications strategy for WRP
4	Programme support
<b>Key Result Area 2 – Production of Forecasts and Warnings</b>	
1	Preparation of a plan and costs for the development of an integrated forecast platform for the Pacific region (initial workshop has taken place)
2	Permanent tide gauge and data collection for a coastal inundation forecasting in Tokelau
<b>Key Result Area 3 – Communications and delivery of forecasts to end users</b>	
1	Consultations and develop an engagement strategy with vulnerable groups
2	Regional workshops on service delivery
3	Expand translation of COPE series booklets for children and youth
4	Training on common alert protocol
5	Establish internet connection for challenging/remote monitoring stations
<b>Key Result Area 4 – Infrastructure</b>	
1	Pacific Radar Pilot – Tonga (completed)
2	Regional Radar Strategy and feasibility for PNG, Solomons, Samoa
3	Develop national observational network plans for AWS including station upgrades and new installations
4	Development of a regionally defined Principles and Standards for observation, communications, and ICT infrastructure to maximize the value of investments



SEVENTH MEETING OF THE PACIFIC METEOROLOGICAL COUNCIL (PMC-7)

*"AT THE FRONTLINE OF WEATHER, CLIMATE, WATER, AND OCEAN ACTION IN THE PACIFIC"*

5	Partner engagement in the establishment of the RIC Centre
6	1 Ocean infrastructure staff for SPC
<b>Key Result Area 5 – Capacity development and training</b>	
1	BIP-M Forecasters Course (x5 students) (this is in addition to the 3 Samoans currently at BOC)
2	Regional Workshop on the Regional Training Centre Program
3	Develop and deliver accredited QMS Course with regional institutions
4	Develop and deliver Pacific Meteorology Leadership Programme for mid and senior level staff
5	Short term capacity development workshops for Met Technicians and Hydrology staff

### **Weather Ready Pacific MHEWS Mandate for EW4ALL**

Considering that the mandate for PMC does not cover all natural hazards and that the review for WRP/EW4ALL alignment is yet to be completed and noting that other regional organizations have mandates for other hazards, there should be some discussion in PMC on the related to PMCs involvement in other hazards.

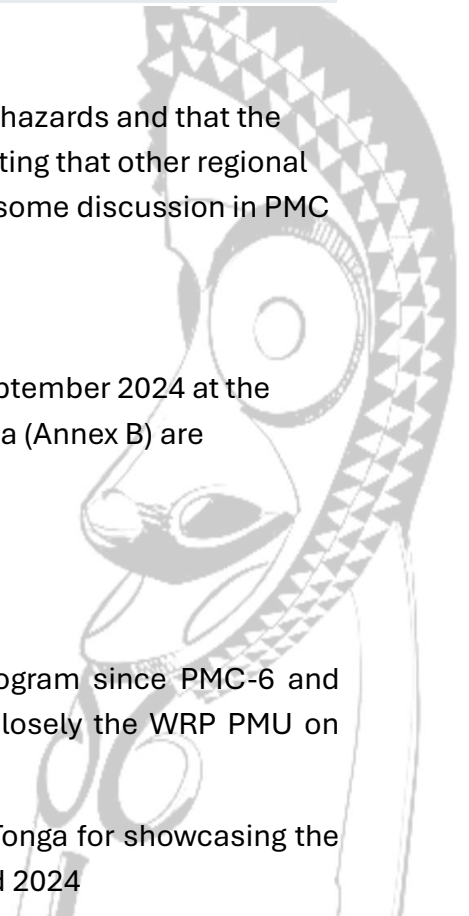
### **The First Weather Ready Pacific Steering Committee**

The in-augural WRP Steering Committee will take place on 20 September 2024 at the Ramada Resort. The Terms of Reference (Annex A) and the agenda (Annex B) are attached.

### **Recommendations:**

The Council is invited to:

- **Note** the progress made the Weather Ready Pacific Program since PMC-6 and encourage members and **encourage** member to work closely the WRP PMU on implementation.
- **Acknowledge** the Government of the Cook Islands and Tonga for showcasing the Weather Ready Pacific to the Leaders meeting in 2023 and 2024

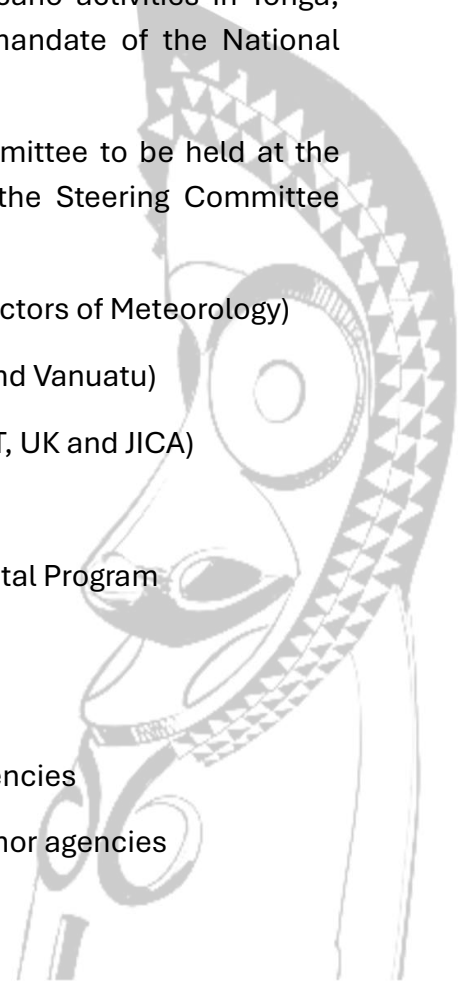




## SEVENTH MEETING OF THE PACIFIC METEOROLOGICAL COUNCIL (PMC-7)

*"AT THE FRONTLINE OF WEATHER, CLIMATE, WATER, AND OCEAN ACTION IN THE PACIFIC"*

- **Acknowledge** with appreciation the funding support of the Government of Australia, New Zealand and the United Kingdom for the initial funding to the Weather Ready Pacific Program and invite development partners and donors to invest in this decadal program.
  - **Continue** to Recognize that the infrastructure investment under the Weather Ready Pacific is critical for addressing the climate emergency in the Pacific.
  - **Endorse** the high-level activities of the WRP inception phase
  - **Approve** that while the WRP/EW4ALL alignment review is pending, the mandate of PMC and WRP in relation to other hazards will be limited to PMC Members who provide those non-meteorological services until the WRP/EW4ALL alignment review. E.g. PMC and WRP may decide to carryout volcano activities in Tonga, Solomon Islands and Vanuatu because volcano is a mandate of the National Meteorological Service of these countries.
  - **Attend** the inaugural Meeting of the WRP Steering Committee to be held at the Ramada Resort on 20 September 2024. **Members** of the Steering Committee include the following:
    - a. All Members of the Pacific Meteorological Council (Directors of Meteorology)
    - b. Director of Regional NDMOs (Director's Cook Islands and Vanuatu)
    - c. Representative from WRP funding agencies (DFAT, MFAT, UK and JICA)
    - d. Weather Ready Pacific Programme Manager
    - e. Director Secretariat of the Pacific Regional Environmental Program
- Partners invited as **Observers**;
- a. Head of Delegation from CROP Agencies
  - b. Head of Delegation from UN and EW4ALL Lead agencies
  - c. Head of Delegation Regional and International Donor agencies
  - d. Representative from WMO Members





## SEVENTH MEETING OF THE PACIFIC METEOROLOGICAL COUNCIL (PMC-7)

*"AT THE FRONTLINE OF WEATHER, CLIMATE, WATER, AND OCEAN ACTION IN THE PACIFIC"*

### Annex A – Weather Ready Pacific Steering Committee TOR

#### 1. Background

The Weather Ready Pacific Program is an initiative aimed at enhancing climate and weather resilience across the Pacific Island nations. This program is supported by the Pacific Meteorological Council and endorsed by Pacific Leaders and is designed to strengthen the region's capacity to cope with and adapt to the impacts of climate change and extreme weather events.

#### 2. Purpose

The Steering Committee for the Weather Ready Pacific Program is established to provide guidance, oversight, and strategic direction to ensure the successful implementation and achievement of program objectives and add value to the work of the key beneficiaries 1.e NMHSs. The committee will oversee program activities, make key decisions, and facilitate collaboration among stakeholders.

#### 3. Composition/Membership

The Steering Committee will comprise representatives from NMHSs Members, NDMO, Chair of the PMC and vice chair representatives of Development Partners and representatives of the Implementing entity including but not limited to:

All members of the Pacific Meteorological Council

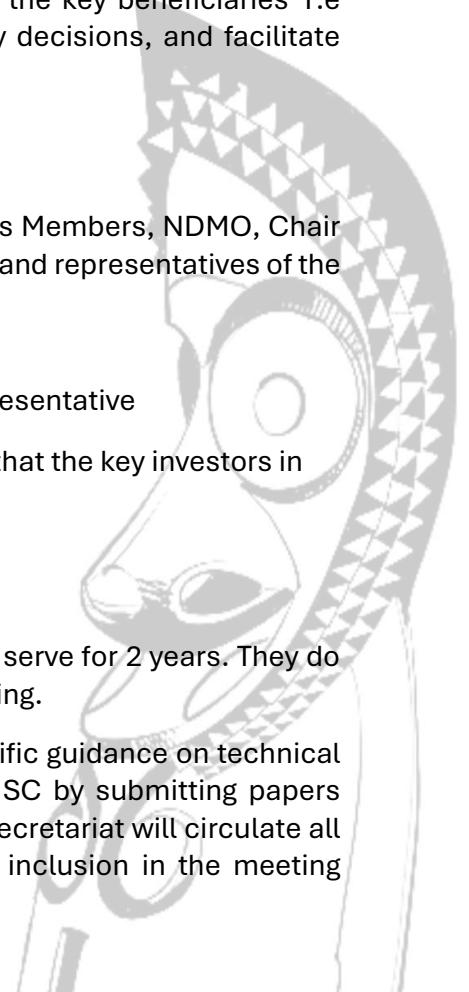
Chair of the Regional Disaster Managers Meeting and a second representative

Development Partners and Donors representatives – it is expected that the key investors in Weather Ready Pacific will have a seat on the Steering Committee

Weather Ready Pacific Programme Manager

The Steering Committee will elect a Chair and a vice chair that will serve for 2 years. They do not necessarily have to be the chair and vice chair of the PMC meeting.

SC may invite technical members to provide presentations or specific guidance on technical issues. Non-members may raise issues or their concerns to the SC by submitting papers through the Secretariat at least 2 weeks prior to the meeting. The Secretariat will circulate all papers to the members for their consideration and approval for inclusion in the meeting agenda.





## SEVENTH MEETING OF THE PACIFIC METEOROLOGICAL COUNCIL (PMC-7)

*"AT THE FRONTLINE OF WEATHER, CLIMATE, WATER, AND OCEAN ACTION IN THE PACIFIC"*

### 4. Responsibilities of the Steering Committee

The Steering Committee will have the following responsibilities:

- i. **Strategic Oversight:** Provide strategic guidance to the Weather Ready Pacific Program, ensuring alignment with regional and national priorities related to climate resilience and weather readiness.
- ii. **Programming:** Review, provide inputs to the program plans, including annual work plans, budgets, and validate progress reports, to ensure alignment with program objectives. This include reports on status of the progress/budget of activities – oversight of what the PMU is doing.
- iii. **Resource Mobilisation:** Support fundraising and resource mobilization efforts to secure adequate funding for program implementation.
- iv. **Support:**
  - a. **Monitoring and Evaluation:** Monitor program progress, evaluate the effectiveness of interventions, and recommend adjustments as necessary to achieve program goals.
  - b. **Risk Management:** Identify potential risks to program implementation and recommend risk mitigation strategies.
  - c. **Reporting to the PMC:** Provide regular reports to the PMC and issues that require decision and direction.

### 5. Meeting Frequency and Reporting

The Steering Committee will meet annually or frequently as required as needed to address urgent matters.

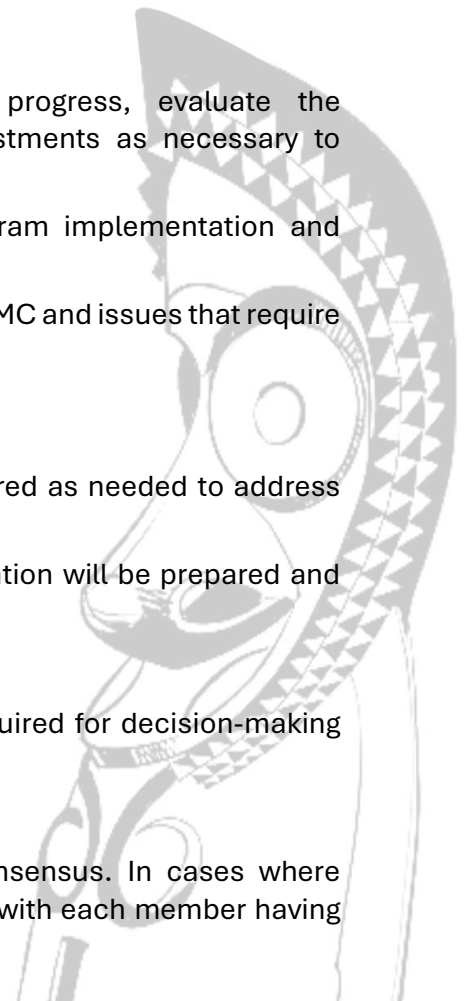
Meeting minutes, progress reports, and other relevant documentation will be prepared and circulated to committee members in a timely manner.

#### 5.1 Quorum

A minimum number of two-third (2/3) committee members is required for decision-making purposes. The SC will report to the Pacific Meteorological Council.

#### 5.2 Decision-Making

Decisions of the Steering Committee will be made through consensus. In cases where consensus cannot be reached, a majority vote may be employed, with each member having one vote.





## SEVENTH MEETING OF THE PACIFIC METEOROLOGICAL COUNCIL (PMC-7)

*"AT THE FRONTLINE OF WEATHER, CLIMATE, WATER, AND OCEAN ACTION IN THE PACIFIC"*

### 5.3 Out of Session Decision-making

If issues arise between meetings that require Steering Committee consideration or decisions, it is proposed that out-of-session papers be circulated, seeking members' views (with a timeframe for response).

In the event that Steering Committee members cannot come to an agreement on a WRP issue, PMC Chair and the Steering Committee Chair with advice from the PMU Manager, will determine the final outcome or decision in accordance with Program objectives.

## 6. Chairperson and Secretariat

The Chair and vice-chair of the WRP SC will be elected by members of the Steering Committee. The WRP PMU will be responsible for the secretariat, administrative support and coordination of meetings. The Chair of the WRP will present the WRP Report to the PMC and PMMM.

### 6.1 Responsibilities of the Steering Committee Chair

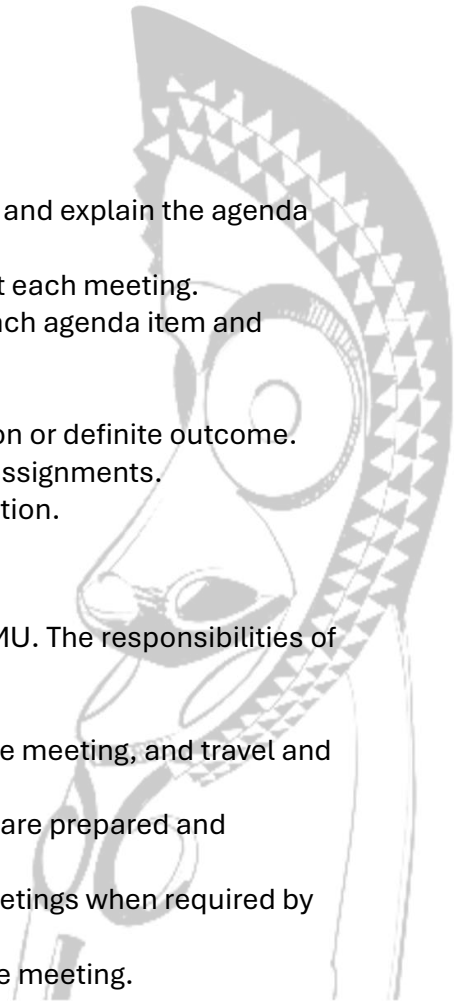
The responsibilities of the Steering Committee Chair are as follows:

- i. Confirm the agenda for each meeting.
- ii. Make the purpose of each meeting clear to members and explain the agenda at the beginning of each meeting.
- iii. Clarify and summarise what is happening throughout each meeting.
- iv. Keep the meeting moving by putting a time limit on each agenda item and keeping all meetings to no more than three hours.
- v. Encourage broad participation from members.
- vi. Ensure all discussion items end with a decision, action or definite outcome.
- vii. End each meeting with a summary of decisions and assignments.
- viii. Review and approve the draft minutes before distribution.

### 6.2 Responsibilities of the Secretariat

The responsibilities of the Secretariat will be undertaken by WRP PMU. The responsibilities of the Secretariat are as follows:

- i. Schedule meetings and notify SC members.
- ii. Organise the meeting venue and other facilities for the meeting, and travel and accommodation for members if required.
- iii. Ensure the meeting papers and supporting materials are prepared and delivered to members in advance of meetings.
- iv. Invite other individuals or organisations to attend meetings when required by the SC.
- v. Take notes of proceedings and prepare minutes of the meeting.
- vi. Distribute the minutes to all SC members within 2 to 4 weeks after the meeting.







## SEVENTH MEETING OF THE PACIFIC METEOROLOGICAL COUNCIL (PMC-7)

*"AT THE FRONTLINE OF WEATHER, CLIMATE, WATER, AND OCEAN ACTION IN THE PACIFIC"*

### 7. Duration

The Steering Committee will serve for the duration of the implementation of the Weather Ready Pacific Program, with regular reviews of its Terms of Reference to ensure relevance and effectiveness.

### 8. Amendments

These Terms of Reference may be amended by consensus of the Steering Committee members with proper notification, discussion approval at the meeting

### 9. Approval

These Terms of Reference are hereby approved and adopted by the Steering Committee for the Weather Ready Pacific Program on:

[Date]

[Signature of Chairperson] [Name of Chairperson] [Organization/Agency]

---

[Signature of PMC Chairperson] [Name of Committee Member] [Organization/Agency]

---

### 10. Agenda, Minutes, and Decision papers

A package will be sent to members at least two weeks in advance of a Steering Committee

meeting. The package will include but limited to the following:

- a. Agenda for the upcoming meeting
- b. Minutes of the previous meeting
- c. A report on WRP activities and progress to date
- d. Budget Tracking Report
- e. Final draft work plan for the upcoming financial year
- f. Update on new or proposed partners/partnership opportunities/resource mobilisation opportunities; and Decision papers (if required)
- g. Any other documents/information to be considered at the meeting.





## SEVENTH MEETING OF THE PACIFIC METEOROLOGICAL COUNCIL (PMC-7)

*"AT THE FRONTLINE OF WEATHER, CLIMATE, WATER, AND OCEAN ACTION IN THE PACIFIC"*

### Annex B – WRP Steering Committee Agenda

#### Agenda

In augural meeting of the Weather Ready Pacific Programme (WRPP) Steering Committee

Ramada Resort by Wyndham

20 September 2024

Item	Time	Activity	Lead
1	0900	Opening Prayer	TBC
2	0910	Opening Ceremony & Traditional welcome	-DG SPREP -Minister for Meteorology
3	1000	<b>Morning Tea and Group Photo</b>	
4	1030	Election of a Chair/Vice Chair for the WRPP Steering Committee	WRPP Manager – Ofa Faanunu
5	1040	Election of Rapporteurs	Chair to Nominate
6	10:50	Consideration of and approval of the WRPP Steering Committee Terms of Reference	Chair, facilitated by the WRPP Manager
7	1130	WRPP brand and logo consideration and approval	Chair, facilitated by WRPP Manager
8	1200	WRPP Progress and Budget Tracking Report	WRPP Manager
9	1230	<b>Lunch</b>	
10	1330	Consideration and Approval of the WRPP Workplan for inception phase October 2024-December 2025	WRPP Manager
11	1430	Consideration of Regional Priorities from PMC-7	Chair, facilitated by WRPP Manager
12	1530	<b>Afternoon Tea</b>	
13	1600	Other Matters	Chair
14	1615	Dates for the 2nd Steering Committee and 1st Liaison Platform Meeting	Chair
15	1620	Closing Remarks of Chair	Chair
16	1630	Closing Prayer and closure of meeting	TBC

1800-2000 Kava and Reception to mark the first WRPP Steering Committee Meeting.